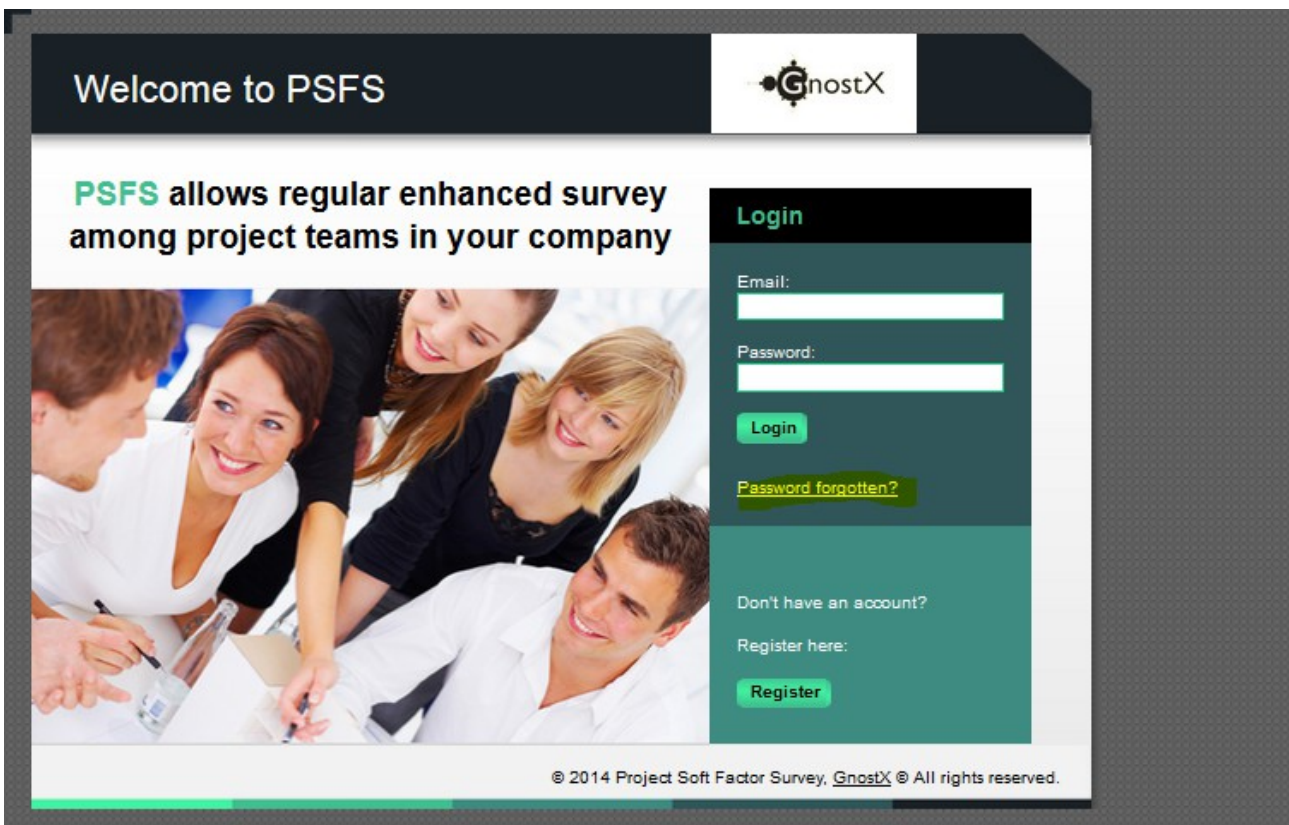


Project Soft Factor Survey

Filling in surveys

<https://gnostx.ch/psfs>



What is PSFS?

PSFS is a (monthly) survey for specific soft factor questions in projects. This helps the stakeholders, the project management, the board and all stakeholders to find out, what is the situation in the project concerning soft factors. Soft factors contribute significantly to the success or failure of projects.

The survey delivers a current state and even more important a trend. The team and the stakeholder can identify areas where action is required.

Login: <https://gnostx.ch/psfs>

What is in it for me?

Many projects have problems with soft factors. When these are mitigated it is easier to work in the project and the project will be more successful.

How to you get in the situation to fill in a survey?

Somebody has decided to use the survey in your project and registered it on the PSFS site.

They created a survey based on a category of questions and selected the questions that are important for your situation. Then they added you as a user to the survey.

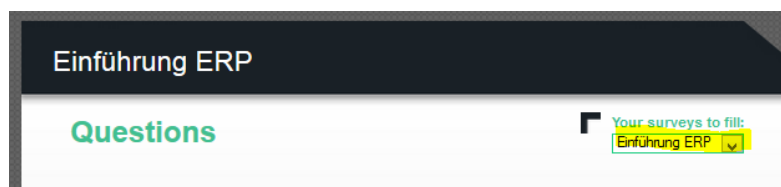
Now your are asked to fill in the survey in regular intervals.

How to fill it in?

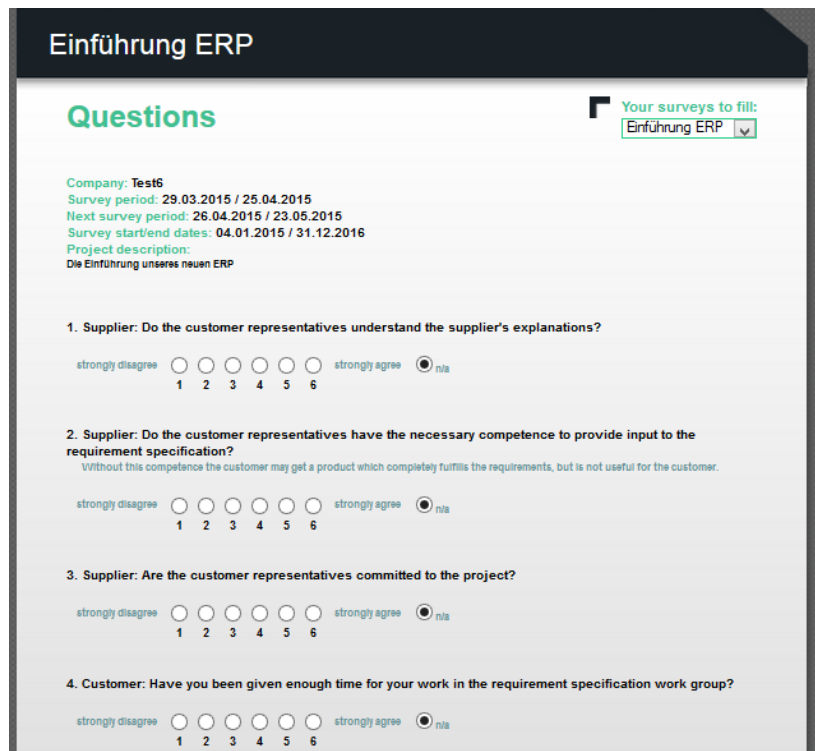
You log into the system:



Then you select the survey:



You see the questions:



Einführung ERP

Questions Your surveys to fill: Einführung ERP

Company: Test6
Survey period: 29.03.2015 / 25.04.2015
Next survey period: 26.04.2015 / 23.05.2015
Survey start/end dates: 04.01.2015 / 31.12.2015
Project description:
Die Einführung unseres neuen ERP

1. Supplier: Do the customer representatives understand the supplier's explanations?

strongly disagree 1 2 3 4 5 6 strongly agree n/a

2. Supplier: Do the customer representatives have the necessary competence to provide input to the requirement specification?
Without this competence the customer may get a product which completely fulfills the requirements, but is not useful for the customer.

strongly disagree 1 2 3 4 5 6 strongly agree n/a

3. Supplier: Are the customer representatives committed to the project?

strongly disagree 1 2 3 4 5 6 strongly agree n/a

4. Customer: Have you been given enough time for your work in the requirement specification work group?

strongly disagree 1 2 3 4 5 6 strongly agree n/a

You can also add a textual comment:



Comments:

Then you save for later or finish the survey for this time period ("Save & done").

What can be seen by others?

That depends on the settings of each user. It is important that this gets discussed in the group for each survey.

The software allows for detailed information on each survey, but also on results that are only in consolidated form (it is not possible to find out, who answered what).

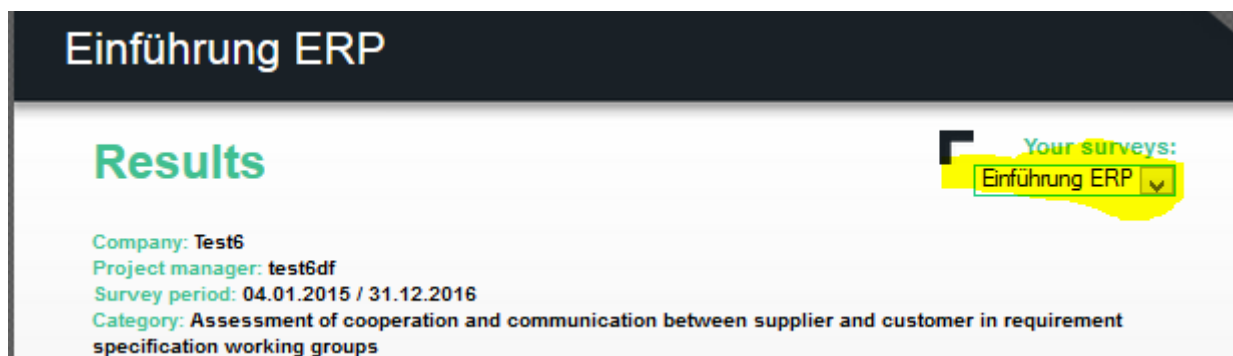
Viewing Results

Login

Then select the "Results"



Navigate to the survey:



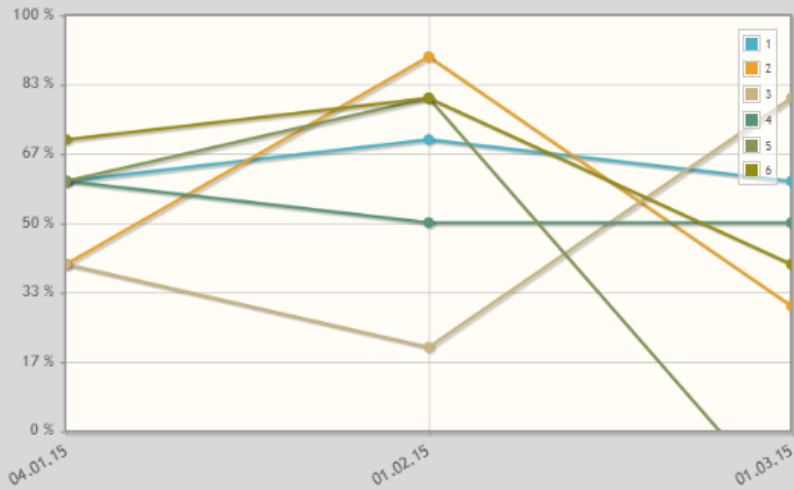
Look at the results

The results exist in tabular and graphic form. You see first the result of all questions and then the results for each individual survey:

Project Soft Factor Survey

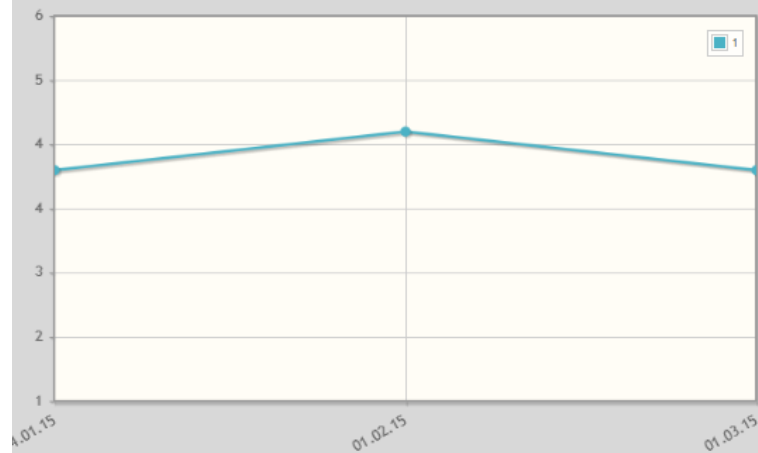
	04.01.15	01.02.15	01.03.15
1. Supplier: Do the customer representatives understand the supplier's explanations?	4.00 *60.00%	4.50 *70.00%	4.00 *60.00%
2. Supplier: Do the customer representatives have the necessary competence to provide input to the requirement specification?	3.00 *40.00%	5.50 *90.00%	2.50 *30.00%
3. Supplier: Are the customer representatives committed to the project?	3.00 *40.00%	2.00 *20.00%	5.00 *80.00%
4. Customer: Have you been given enough time for your work in the requirement specification work group?	4.00 *60.00%	3.50 *50.00%	3.50 *50.00%
5. Customer: Are the supplier representatives focused on the solution?	4.00 *60.00%	5.00 *80.00%	0.00 *-20.00%
6. Customer: Is the cooperation with supplier representatives smooth?	4.50 *70.00%	5.00 *80.00%	3.00 *40.00%

* Set [1, 2, 3, 4, 5, 6]. Answers are converted to percentage.



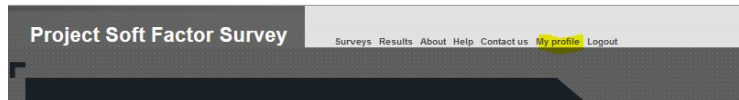
1. Supplier: Do the customer representatives understand the supplier's explanations?

	04.01.15	01.02.15	01.03.15
1. n/a	4.00	4.50	4.00

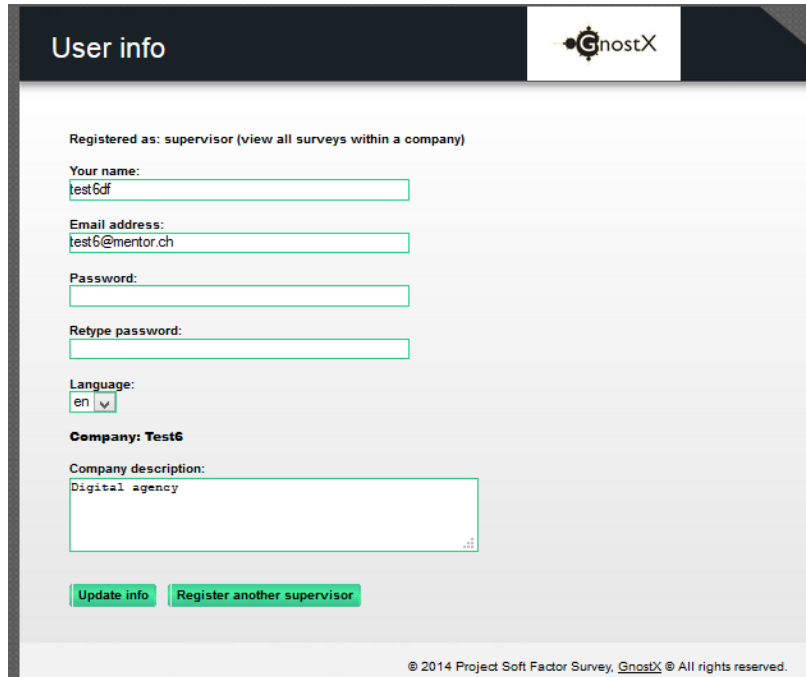


Account Management

Click on "manage profile":



User can change password and user-name there:



User info

Registered as: supervisor (view all surveys within a company)

Your name:

Email address:

Password:

Retype password:

Language:

Company: Test6

Company description:

[Update info](#) [Register another supervisor](#)

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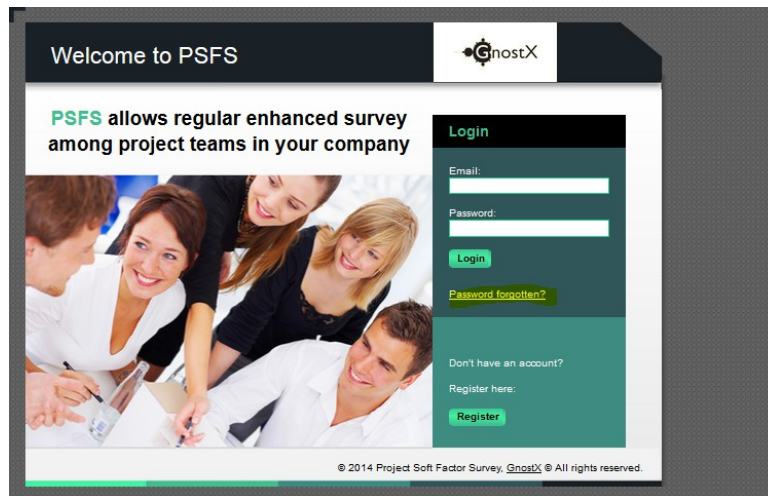
Be aware that from the registration by a superuser only the email is set.

Password forgotten

When you try to login



You can then press the link:



Suggestions

You can contact us on changes, updates questions. We can also help to design your own survey or help you to solve soft factor issues with projects.

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